BRAZORIA COUNTY BAIL BOND BOARD
237 EAST LOCUST STREET, STE. 301
ANGLETON, TX 77515
979-864-1574
BAILBONDBOARD@BRAZORIACOUNTYTX.GOV

GENERAL COMPLAINT FORM

Instructions for Completing and Submitting a Complaint

Please complete and submit this form with sufficient detail to allow the reviewing authority to determine whether an investigation is warranted and, if so, to facilitate a thorough and appropriate investigation. Provide a detailed description of the complaint, including relevant dates, locations, individuals involved, specific incidents, and any supporting documentation or evidence. Attach additional pages if necessary. If an investigation is deemed warranted, a copy of the completed complaint form will be provided to the individual against whom the complaint is filed (the respondent). The respondent will be given an opportunity to review and respond to the allegations. The complainant will be notified in writing regarding the status of the investigation, as appropriate.

Please ensure that all information provided is accurate and complete to the best of your knowledge.

PLEASE TYPE OR PRINT IN INK

THIS DOCUMENT MUST BE NOTARIZED

COMPLAINT INFORMATION

First Name:_____ Last Name:_____

Address:_____

Phone#_____ Email_____

DOB_____ DL#_____ State_____

DEFENDANT INFORMATION

First Name:_____ Last Name:_____

SO#_____ Case#_____

Charge:_____ Bond Amount:_____

BONDING COMPANY INFORMATION

Respondent/Bonding Company Name_____

Address:_____

Bonding Company Phone Number_____

Employee Name:_____

COMPLAINT

Dates of Transaction/Incident:_____

Did you receive a receipt for the fee paid to the bondsman? _____Did you receive a receipt for your collateral? _____

Did you receive a copy of the bail bond? _____

Did you sign a contract? _____
If so please submit a copy with complaint

State the details of your complaint. Include all relevant transactions and dealings with the respondent. You may wish to attach a letter to this form. Include the names of individuals with whom you have dealt, dates of your dealings, and enclose copies of all contracts, receipts, correspondence, and other documents relation to the complaint. List the names, addresses, and telephone numbers of any other witnesses.

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Complainant Signature _____ Date _____

SWORN TO AND SUBSCRIBED before me, the undersigned authority, on this the _____ day of _____, 20____.

_____

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

Additional Page